

Letter of Agreement from Department Chair

To: The OVPRED/HI Research Funding Review Committee:

As Chair of my department, I support faculty member _____ in their application for 2025-26 OVPRED/HI Research Funding in the Arts & Humanities. If awarded research funding, I understand that up to \$10,000 will be transferred to a non-sponsored projects SUNY Research Foundation account with the awardee as the Primary Investigator, and myself and our Department Administrator listed as Additional Signatories. My department will be responsible for assisting in the administration of the funds for the two-year term beginning January 1, 2025 and ending December 31, 2026. Funds may be used to advance the awardee's research or creative activity as outlined in his/her proposal, in accordance with UB Research Foundation policies and procedures. Any unused funds must be returned to the Office of the Vice President for Research and Economic Development (OVPRED).

Additionally, if the above-named faculty member is awarded the higher tier of funding, I support a release from teaching obligation for one course, for one semester, with course replacement funds at the applicable base adjunct rate per 3 credit hour course at the time of the course release provided to my department.

Chair Signature

Date

Chair Name (printed)

Department

Questions or concerns?

Contact Maki Tanigaki via email at huminst@buffalo.edu or by phone (716) 645-2591