

Department of Transnational Studies

ANNUAL GRADUATE STUDENT STATUS UPDATE

Submit to: *Graduate Coordinator by May 1*

NOTE: Please include an update copy of your CV/Resume and your unofficial graduate transcripts before meeting with your advisor. You may contact the Graduate Coordinator if you need your transcripts printed.

Student Name: _____ Person Number: _____

Program: MA _____ PhD _____

Semester/year admitted: _____

Directions: Complete the comments below before meeting with your major advisor, make sure you have your CV/Resume and unofficial graduate transcripts with you for this meeting. For items for which you had no activity, simply leave blank.

Items to be listed on your CV/Resume:

- Papers published or submitted
- Abstracts accepted/Presentations at professional conferences
- Honors/Awards/Grant or Fellowship applications
- Participation in Teaching
- Participation in an internship
- Service to the Department, School, University or a Professional Organization
- Financial support received, (TA, RA, GA, internal fellowship, ect...)

Any Directed Readings/Independent Studies/what was the research topic? Under whose supervision?

Did you receive DGS approval to take courses outside the department? If so, explain why the courses were necessary to your research.

TA experience: For whom and which courses?

Did you apply for conference travel or external/internal research funding? If so: where/how much?

Briefly comment on your academic/research progress during the past year. Note areas in which you are experiencing any difficulty.

List your faculty advisor, and if applicable, your master's/project, PhD comprehensive exam or dissertation committee members.

List your academic goals/plans for the coming year.

Academic Advisors Review

Date conferred with the student: _____

1. _____ The student's performance is well above adequate.
2. _____ The student's performance is adequate
3. _____ The student's current academic performance is below standards, a probationary letter should be issued.
4. _____ The student's general academic performance is not adequate. It is the considered opinion of the major advisor the student should not continue in the program.

Please comment on the student's overall academic performance including any strategies of improving performance specific timeframes for completing expected milestones etc.:

Student signature: _____

Date: _____

(your signature indicates you have discussed the contents of this review report with your major advisor)

Major Professor's signature: _____

Date: _____

(Your signature indicates you have discussed the contents of the review report with the student)

Director of Graduate Studies or Chair's signature: _____

Date: _____