



Addressing the Needs of Students Impacted by the Coronavirus: Alternative Ways to Meet Clinical Experience Requirements of Licensure-Qualifying Programs¹

- Please refer to the following link for the New York State Education Department Coronavirus Guidance for Institutions of Higher Education: <http://www.nysed.gov/college-university-evaluation/news/nysed-coronavirus-guidance-colleges-and-universities>.
- As stated in the guidance document, professional licensure or certification clinical experience courses must meet regulatory requirements. If the program must suspend clinical placements due to the present emergency situation, the program could offer an extension for students to complete the required hours. If this is the planned option for students, please contact us at opprogs@nysed.gov.
- When an extension for students to complete the required clinical hours is not an option to address the present emergency situation and other avenues for completion have been exhausted, the program can use this form to seek approval to use alternative ways to meet clinical experience requirements.
- Submit completed form electronically to opprogs@nysed.gov, cc'd to program.review@suny.edu.

Section I: General Information

Institution name	
Identify the program you wish to change	Program Title: <u>Award</u> (e.g., B.A., M.S.): <u>Program Code</u> (s):
Approval of accreditation agency	If applicable, provide documentation of approval by the Accreditation Agency.
Provide a Rationale for the above proposed changes*	Rationale:
Signature of the Dean	Name and title: Telephone: Fax: E-mail: Signature and Date:

* Must demonstrate that the proposed changes are the only means to meet the clinical hour requirements and other avenues have been exhausted.

¹ CUNY and SUNY institutions: contact System Administration for guidance.

Section II: Identify the courses and the proposed changes in the clinical experience.

1. Use the table below to identify the courses within which the clinical hours will be changed

Course Number	Course Title	Credits	Credits Allocated to Clinical Experiences	Total # of Clinical Hours	# of Clinical Hours to Be Fulfilled through Alternate Measures

2. Indicate means/methods of substitution:

- a. Identify the various methods/means that will be employed to meet clinical requirements by the program.

- b. If using simulation as a means of meeting clinical requirements, please provide the following:
 - i. a brief description of the simulation setting (e.g., 16,000 sq foot lab with 8 acute care stations)

 - ii. a list of key simulation personnel, their title (director, technician, etc.) and simulation certification or experience with simulation (i.e., internal training, vendor training)

 - iii. attach an inventory of the simulation equipment