

# **TRANSFER CREDIT REQUEST FORM**

Department of Political Science, SUNY at Buffalo

Student's name: \_\_\_\_\_

Institution transferring from: \_\_\_\_\_

**Instructions:**

- 1) List the courses in the table below for which you are requesting transfer credit.
- 2) Submit the course syllabi (and other course materials that you believe should be considered).
- 3) If a copy is not already on file in the Department, submit an official transcript listing the grades received for the courses to be transferred.
- 4) The Director of Graduate Studies will complete the other columns in the table. "UB Equiv" is the course offered by the Department that represents the best match. "Comp Course?" indicates whether the transferred course counts toward satisfying the requirements for taking the Ph.D. comprehensive exam in the specified field: AP for American Politics, CP for Comparative Politics, ME for Methods of Inquiry, and IR for International Politics.

<b>Course Title</b>	<b>CR HRS</b>	<b>Field</b>	<b>UB Equiv</b>	<b>Comp Course?</b>

Approved by:

\_\_\_\_\_

(Director of Graduate Studies)

Comments: